

Copy 16 of 16

20 November 1957

MEMORANDUM FOR: Ad Hoc Requirements Committee Members

SUBJECT : Requests for TALENT and AQUATONE Approval of Billets

1. It would be appreciated if in the future all requests for approval of TALENT billets would be provided to this office in three copies (one copy to be forwarded to the TSO CIA, one copy to be retained by the TCO CIA, and the third copy to be returned to the requestor with approval or disapproval indicated).
2. Requests for AQUATONE clearance should be submitted separately from the above in three copies.
3. These changes in procedure will enable this office to answer your requirements more speedily.
4. This is also to remind you that position approval is not the same as clearance for an individual and that it is the responsibility of the TALENT Security Officer in each agency to certify to you when an individual has been cleared and indoctrinated, after which notification of this action should go forward under normal procedure to the TALENT Security Officer, CIA.

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JAMES Q. REEDER  
CIA TALENT Control Officer

JQR:cw

1-OACSI	9-ESO OSI
2-ONI	10-ORR
3-AFCIN	11-IO
4-NSA	12-CI/HTA
5-State	13-TSO
6-DD/I(P)	14-PSO
7-OCI	15-file
8-OSI	16-TCS chrono

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